

# HEARTPRINTS MONTESSORI

## Tuition Contract

This agreement is made between Heartprints Montessori and:

Parent(s) or Guardian(s) [print name(s)]: \_\_\_\_\_

On behalf of Child [print name]: \_\_\_\_\_

1. A 5% tuition increase has been made across all tuition prices, which will go into effect August 1, 2019.
2. There is no discount, refund, or other allowance for absence, illness, vacation, holidays, scheduled school closures, or any other reason (in the extreme event of an unforeseen accident or illness resulting in an extended period of absence, some consideration may be made).
3. A student's schedule for 2, 3, or 4 days must be chosen at the time of enrollment and may only be switched with 24 hour's written notice, staff approval, and depends on availability to ensure safe teacher to child ratios.
4. If a student is dropped off before or picked up after their enrolled times, the daily drop-in rate for before and/or after school care will be added to the next month's tuition payment.
5. Registration Fees/Tuition prepayment is due at the time of enrollment if the student is accepted.
6. Each payment is due on or before the 10th day of the month prior to the month of service.
7. A \$30 late fee is assessed on the Tuition balances outstanding on the 11th of the month. A \$30 fee is charged for any check or auto pay returned by the bank. All fees will be added to the next month's tuition payment.
8. Should you enroll your child any time after the first day of school, the tuition payment due for that month will be prorated based on the daily rate and is due upon enrollment. If you withdraw your child before the end of the month, your final bill will also be prorated by the daily rate.
9. A \$40 fee will be added to tuition for children who are at least two years old and are not completely potty trained.
10. Refunds are at the discretion of Heartprints Montessori.
11. Failure to make payments may result in disenrollment.

### Enrollment Confirmation:

Please review the new tuition rates and make your enrollment selection below:

|   |
|---|
| <b>Please check one:</b>  |
| <input type="checkbox"/> Half days<br><input type="checkbox"/> Full days<br><input type="checkbox"/> Extended days  |
| <b>Please check one:</b> (write in the days of the week child will be enrolled M,T,W,Th,F)  |
| <input type="checkbox"/> 2 days per week: _____, _____<br><input type="checkbox"/> 3 days per week: _____, _____, _____<br><input type="checkbox"/> 4 days per week: _____, _____, _____, _____<br><input type="checkbox"/> 5 days per week |

By signing below, the signatory declares to have read, understood, and come into agreement with the terms of this tuition contract. Furthermore, the parent or guardian signing below has established care at this facility for the above noted days and times.

Signature of parent and/or guardian who is financially responsible:

\_\_\_\_\_  
Parent or Guardian (signature)

\_\_\_\_\_  
Date